

MINUTES OF THE PEABODY INSTITUTE LIBRARY OF DANVERS TRUSTEE MEETING

Wednesday, May 8, 2024

Present: Noelle Boc, Jessica Cargile, Irene Conte, Julie Curtis, Charles Desmond, Natalie Luca Fiore, Michael Hagan, Donna Hopkins, Kenneth Yoon Lee, Cory Ryan

Call to Order: The May 8, 2024 trustee meeting was called to order by Chairperson Natalie Luca Fiore at 7:00 pm.

The Pledge of Allegiance was led by Chairperson Natalie Luca Fiore.

Reorganization of the officers of the board: Where this was a reorganization meeting Chair Luca Fiore turned the election of officers over to Library Director Noelle Boc.

Election of Chair – A motion was made by Natalie Luca Fiore and seconded by Julie Curtis to nominate Donna Hopkins as the new chairperson. Where there were no other nominations made, a motion was made by Michael Hagan to close nominations. Motion was approved unanimously. Donna Hopkins was declared the new Chairperson.

Election of Vice Chair – Director Boc then turned the meeting over to Chair Hopkins who called for nominations for Vice Chairperson. A motion was made by Donna Hopkins and second by Michael Hagan to nominate Kenneth Yoon Lee as vice chairperson. Yoon Lee declined the nomination. A motion was then made by Natalie Luca Fiore and seconded by Kenneth Yoon Lee to nominate Jessica Cargile as vice chairperson. Cargile said she would be willing to run. Where there were no other nominations made, a motion was made by Michael Hagan to close nominations. Motion was approved unanimously. Jessica Cargile was declared the new vice chairperson.

Election of Treasurer - A motion was made by Cory Ryan and seconded by Kenneth Soon Lee to nominate Natalie Luca Fiore as treasurer. Where there were no other nominations made, a motion was made by Michael Hagan to close nominations. Motion passed unanimously. Natalie Luca Fiore was declared the treasurer.

Election of Recording Secretary – A motion was made by Michael Hagan and seconded by Jessica Cargile to nominate Julie Curtis as recording secretary. Where there were no other nominations made, a motion was made to close nominations. Motion passed unanimously. Julie Curtis was declared the recording secretary.

Public Comments: There were no public attending the meeting nor were there any public comments submitted for trustee review.

Approval of the Minutes of the April 10, 2024 trustee meeting: A motion was made by Michael Hagan and seconded by Kenneth Yoon Lee to approve the secretary minutes of April 10, 2024 as printed. Motion passed unanimously.

Trustee Reports:

Treasurer’s Report –

Peabody Institute of Danvers, Inc.	March 28 –, 2024 April 30, 2024
Beginning Balance	606,788.90
Deposits	-0-
Income	1,167.25
Withdrawals	(5,000.00)
Expenses	(1,508.66)
Change in Value	(16,770.40)
Ending Balance	584,677.09

Year to Date 1.00%

After the presentation of the treasurer’s report, a motion was made by Kenneth Yoon Lee and seconded Cory Ryan to accept the treasurer’s report as presented. Motion passed unanimously.

Director’s Report: Director Noelle Boc reported on several things.

Outreach and Partnerships – The Friends of the Library will be having their Annual Meeting on May 15th. They will have a short business meeting followed by an author talk by Julia Fox Garrison. The Friends will also begin collecting books from residents for the annual book sale beginning the week of June 3. The sale will occur the week after. Light the Night Purple will also be occurring on May 15th in the Peabody Park and the library will have a table. The library staff will once again participate in the town wide celebration of Pride on June 1st with a table with activities and materials.

Building and Grounds – Ann McGill has been kindly caretaking the little garden on the Sylvan Street side of the building the last few years. Unfortunately she reported that people were stealing the plants that she was putting in. She has decided to discontinue caring for the area due to the thefts. Director Boc recently attended a webinar on Signage and Wayfinding and will be investigating some companies to talk about finally getting consistent wayfinding signage in the building. An intern Mark Gongas has reported problems with student vandalism. There has also been an uptick in building vandalism.

Staff – Maria Mazur Rusak is the library new Head of Reference and Information and Information Services. She will be starting on May 13th. The Friends of the Library received free card readers for upcoming books.

Everything Else - The Library will be closing on Sundays for the summer beginning on May 26th and going through Labor Day weekend. Director Boc will be on vacation from Friday, May 24th through Friday, May 31st.

Old Business: Archivist Richard Trask has received permission from the Town to work out of his home.

New Business: None was presented.

Adjournment: Where there was no other business presented, a motion was made by Natalie Luca Fiore and seconded by Jessica Cargile to adjourn the May 8, 2024 meeting of the Board of Library Trustees at 7:30. Motion passed unanimously.

Respectfully submitted,

Julie E. Curtis
Recording Secretary