

MINUTES OF THE PEABODY INSTITUTE LIBRARY OF DANVERS TRUSTEE MEETING

Wednesday, April 10, 2024

Present: Noelle Boc, Jessica Cargile, Irene Conte, Julie Curtis, Charles Desmond, Natalie Luca Fiore, Michael Hagan, Donna Hopkins, Kenneth Yoon Lee, Cory Ryan

Call to Order: The April 10, 2024 trustee meeting was called to order by Chairperson Natalie Luca Fiore at 7:28 pm.

Pledge of Allegiance: Was led by Chairperson Natalie Luca Fiore

Public Comments: There were no public attending the meeting nor were there any comments submitted for the trustees review.

Vote to approve the minutes of the March 13, 2024 meeting: A motion was made by Kenneth Yoon Lee and seconded by Irene Conte to accept the minutes of the March 13, 2024 trustee meeting as printed. Motion passed unanimously.

Trustee Reports:

Chairperson’s Report – Chairperson Natalie Luca Fiore reported anything she wanted to report would be covered with the Director report.

Treasurer’s Report – Treasurer Jessica Cargile reported the following:

Peabody Institute Library, Inc.	March 1 – March 31, 2024
Beginning Balance	595,294.91
Deposits	-0-
Income	1,434.63
Withdrawals	-0-
Expenses	-0-
Change in Value	10,059.36
Ending Value	606,788.90
Year to Date	3.96%

After the presentation of the treasurer’s report, a motion was made by Julie Curtis and seconded by Donna Hopkins to accept the treasurer’s report as presented. Motion passed unanimously.

Director’s Report: Director Noelle Boc reported the following things:

Staff- Director Boc attended the Public Library Association conference in Columbus, Ohio April 2nd-5th. Boc will also be attending the Massachusetts Library Association conference in Framingham May 6th and 7th and will be formally elected in as next year’s president. Her term will start on July 1, 2024. Boc will be taking a series of Leadership courses through the Kiwanis Amplify program starting in April.

Programming and Outreach – The library will be hosting our ESL Conservation Circle trainer Teresa Osorio at the Comfort Inn twice per month to assist with language acquisition for new families in town. Boc offered thanks to Assistant Head of Reference, Shilpa Jacobie, for helping to get that going.

Old Business:

Code of Conduct – after discussing the Code of Conduct for Town of Danvers Boards and Committees, a motion was made by Cory Ryan and seconded by Donna Hopkins to accept the Code of Conduct for Town of Danvers Boards and Committees as amended during the discussion. Motion passed 8-1 with Michael Hagan abstaining.

New Business:

There was a discussion on conflict of interest. There was an update of Richard Trask.

Adjournment: Where there was no other business presented, a motion was made by Irene Conte and seconded by Donna Hopkins to adjourn the April 10, 2024 meeting of the Board of Library Trustees at 8:15 pm. Motion passed unanimously.

Respectfully submitted,

Julie E. Curtis
Recording Secretary