MINUTES OF PEABODY INSTITUTE LIBRARY OF DANVERS TRUSTEES MEETING

Wednesday, January 10, 2024

<u>Present:</u> Noelle Boc, Julie Curtis, Michael Hagan, Donna Hopkins, Natalie Luca Fiore, Kenneth Yoon Lee, Cory Ryan

Absent: Jessica Cargile, Irene Conte, Charles Desmond

<u>Call to Order</u>: The January 10, 2024 trustees meeting was called to order at 7:05 pm by Chairperson Natalie Luca Fiore

<u>Pledge of Allegiance:</u> Was led by Chairperson Natalie Luca Fiore

<u>Public Comments</u>: There were no public present nor were there any comments brought forth for the trustee's attention.

Approval and Vote on the secretary minutes of the December 13, 2023 trustee meeting: Chairperson Natalie Luca Fiore commented that Michael Hagan should have been identified as the trustee who voted against accepting the Strategic Plan. Recording secretary Julie Curtis responded she would make the change. After this a motion was made by Natalie Luca Fiore and seconded by Cory Ryan to accept the minutes of the December 13, 2023 trustees meeting with change made. Motion passed unanimously.

Trustee Reports:

Chairperson's Report – Chairperson Natalie Luca Fiore led a discussion about the procedure for adding items to the agenda. Luca Fiore said items needed to be presented to either the library director or the chairperson, needed to conform to the by-laws, and would be added at the discretion of the chairperson.

Treasurer's Report – Assistant Treasurer Donna Hopkins gave the treasurers report due to the absence Treasurer Jessica Cargile.

Peabody Institute of Danvers, Inc. December 1, 2023 – December 31, 2023

Beginning Balance	574,424.31
Deposits	0.00
Income	8,095.59
Withdrawals	(5,000.00)
Expenses	0.00
Change in Value	16,232.67
Ending Value	593,725.57

Year to Date 10.58%

After the presentation of the treasurer's report, a motion was made by Julie Curtis and seconded by Kenneth Yoon Lee to accept the treasurers report as presented. Motion passed unanimously.

Director's Report: Director Noelle Boc reported on several things.

Outreach and Partnerships – the Library will be tabling at the Move Like King celebration on Monday, January 15th from 3:00-6:00 pm in the high school atrium.

Building – The library has been informed by the Public Works Department that the bulbs used for its light fixtures have been permanently discontinued. The recommendation is to try to replace the ballasts so that we can use different fluorescent bulbs, or to replace the fixtures with LED lights, which are more energy efficient and last longer. It seems clear that LEDs make the most sense and Director Boc will ask the DPW to prioritize replacing our fixtures with LEDS, as a major capital project this year. How much can be accomplished will, of course, come down to available funding. The Children's Room mural is almost finished! It looks absolutely incredible. A layer of varnish will be added once the painting is completed. A chair rail will also be added to help protect it. We will have a small party for all of the donors, models, and the community to celebrate the new art in the space in the next few weeks. Amy will also have a plaque made to thank that the donors that will be mounted nearby.

Old Business:

Thomas J. Bond Bequest –The Trustees have received \$100,000.00 from the Bond Bequest. After a discussion where it would it be used, it was decided to put It on hold pending further discussion on use of the funds for library improvements.

New Business:

Draft of Town Budget Goals and Objectives and Feedback – a discussion and review of the Town of Danvers Fiscal Year 2025 Budget Goals and Objectives was held. At the end of the discussion, a motion was made by Michael Hagan and seconded by Julie Curtis to accept the Town of Danvers Fiscal Year 2025 Budget Goals and Objectives. Motion passed unanimously.

Parenting Support Group – Cory Ryan reported she has been collaborating with the children's room personnel regarding a parenting support group.

<u>Adjournment:</u> Where there was no other business presented, a motion was made by Michael Haganand seconded by Cory Ryan to adjourn the January 10, 2024 meeting of the Board of Library Trustees at 8:10 pm. Motion passed unanimously.

Respectfully submitted,

Julie E. Curtis
Recording Secretary