

**MINUTES OF THE PEABODY INSTITUTE LIBRARY TRUSTEE MINUTES**

Wednesday, September 16, 2020 via Zoom

**Present:** Irene Conte, Julie Curtis, Charles Desmond, Christi Farrar, Natalie Luca Fiore, Michael Hagan, Joan Hagerty, Frank Herschede, Donna Hopkins, Alexander Lent, Jennifer McGeorge

**Call to Order:** The September 16, 2020, trustees meeting was called to order at 7:10 pm by Chairperson Michael Hagan.

Chairperson Hagan reviewed the letter from Governor Charles Baker outlining Open Meeting Laws and reminded us the meetings were taped.

**Chairperson Report:** Chairperson Michael Hagan opened the meeting and immediately handed it over to Director Alexander Lent.

**Director Report:** Director Lent led several discussions.

The FY2020-21 budget and how he was getting operating updates constantly. He will keep the trustees informed constantly.

Staffing and Phase One of the COVID Virus

Process for book quarantine

Publics browsing in Gordon Room

Staff work behind the scene and book pickup process as well as working from home and the challenges presented

The process of networking with other libraries

**Adjournment:** Where there was no other business to address, a motion was made by Natalie Luca Fiore and seconded by Charles Desmond to adjourn the September 162020 meeting of the library trustees at 8:00 pm. Motion passed unanimously.

Respectfully submitted,

Julie E. Curtis  
Recording Secretary

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