

MINUTES OF PEABODY INSTITUTE LIBRARY OF DANVERS TRUSTEE MEETING

Wednesday, June 24, 2010 – Via On Line

Present: Irene Conte, Julie Curtis, Charles Desmond, Christi Farrar, Michael Hagan, Joan Hegarty, Frank Herschede, Donna Hopkins, Natalie Luca-Fiore, Alexander Lent, Jennifer McGeorge

There were no citizens present nor were there any citizen comments presented for consideration.

Call to Order: Meeting was called to order by Chairperson Michael Hagan at 7:12 pm

Director Report:

Director Alexander Lent discussed the FY 2021 budget reporting there is not much difference from last year budget. Lent also said staffing levels will not change. Natalie Luca-Fiore asked if program fund money left over could it be transferred to other accounts and Director Lent answered yes. Chair Michael Hagan inquired about a list of employees taking courses while working remotely. He pointed out that if questions should arise about staff being paid while working remotely, documentation would be able to show their course work. Hagan mentioned having a meeting in July if needed to follow up on how things were proceeding. After discussion, a motion was made by Christi Farrar and seconded by Joan Hegarty to accept the FY 2021 budget. Motion passed unanimously.

A lengthy discussion was held regarding remote work and Director Lent responded State and Town Guidelines were being followed. Another discussion was held regarding staff being paid while working at home and productivity questions. Assistant Director Jennifer McGeorge responded employees were doing acceptable work levels if not more.

A discussion was held regarding rewarding staff for their dedication during the pandemic. A motion was made by Christi Farrar and seconded by Donna Hopkins to purchase gift cards in the amount of \$400.00 to show the trustees appreciation to the employees. Motion passed unanimously.

Adjournment: Where there was nothing left to discuss, a motion was made by Irene Conte and seconded by Natalie Luca Fiore to adjourn the June 24, 2020 trustee meeting at 8:30 pm. Motion passed unanimously.

Respectfully submitted,

Julie E. Curtis
Recording Secretary