

## **MINUTES OF PEABODY INSTITUTE LIBRARY OF DANVERS TRUSTEES MEETING**

Wednesday, October 13, 2021

**Present:** Noelle Boc, Irene Conte, Julie Curtis, Charles Desmond, Christi Farrar, Natalie Luca Fiore, Michael Hagan, Frank Herschede, Donna Hopkins

**Absent:** Jessica Cargile

**Guest:** Chris Lewis

The Pledge of Allegiance was led by Chairperson Michael Hagan.

**Call to Order:** The October 13, 2021 meeting of the Peabody Institute Library was called to order by Chairperson Michael Hagan at 7:10 pm.

Chairperson Hagan introduced Chris Lewis who was observing the meeting.

**Secretary Report:** The June 24, 2020 minutes had the incorrect year. It said 2010 instead of 2020. A motion was made by Natalie Luca Fiore and seconded by Christi Farrar to accept the minutes with the correct year noted. Motion passed unanimously.

A motion was made by Irene Conte and seconded by Donna Hopkins to accept the September 8, 2021 minutes as printed. Motion passed unanimously.

### **Chairperson's Report**

A follow up discussion was held regarding Trustee Julie Curtis concern with the Select Board agreeing to name the Archives Room the Richard B. Trask Archives Room without notifying the Trustees.

Naming of By-Law Committee: Chairperson Hagan announced he was appointing Irene Conte, Julie Curtis, Donna Hopkins, and Natalie Luca Fiore as Chair of the Committee. Chair Luca Fiore will call the first meeting. There was a discussion held about how the committee was chosen.

Hagan reported that Michelle Deschesne-Warren, Head of Youth Services, recently visited the Holten Richmond Middle School and presented booktalks to students, followed by signing students up for library cards if they didn't already have them. Hagan's grandson was one the students present and enjoyed it.

### **Director's Report:**

Director Noelle Boc reported she was looking to expand the collaboration that Michelle Deschesne-Warren has at the middle school into all of the other schools to provide more services to students in the town. Currently, the collaboration with the middle school is the only one and the library wants to expand services, particularly to teens.

The recent book giveaway was very successful. Angela Miller, Assistant Head of Reference and Information Services contacted the Middleton Correctional Facility and they were thrilled to accept some of the books. The Pierre Smith Mondalus Foundation is building a school in Haiti and a

representative requested some of the giveaway books for their school, which were willingly provided to them.

A Ouija board that was part of the display in the lobby and belonged to Head of Access Services, Drew Meger, was stolen in early October. After reviewing the security video, a woman was seen leaving the library with the board. After a bit of investigative work, Director Noelle Boc was able to identify the woman. The police visited the woman at her residence and returned the Ouija Board to the library. A discussion was held regarding what, if any, discipline should be taken. It was decided to leave it to the discretion of the library director.

There is one more interview for the vacant Assistant Head of Youth Services position. The Children's Room is beginning to attract visitors and the library hopes to hire an Assistant Head of Youth Services by early November. In December, the library hopes to hire a second Assistant Head of Youth Services, once the first hire has settled into their position a little.

A young DECA student will be holding a gently used winter children's clothing drive October 25- November 14, 2021 in the library.

Copies of the high school newspaper are being circulated again and will be available at the library.

A Terrifying Trivia contest is being held around the library. Raffles will be offered in three categories: 1 child, 1 teen and 1 adult. The Friends of the Library voted to donate funds towards the cost.

The Friends of the Library are looking for a trustee liaison to give them direction and to increase membership. They meet in the library at 10:30 am the third week of the month. Julie Curtis offered to attend a meeting.

**Treasurer's Report:** Treasurer Frank Herschede gave the following investment report:

The Peabody Institute of Danvers Trust, Inc.

Beginning Balance	662,620.33
Income	914.10
Expenses	2.14
Change in Value	(19,333.59)
Ending Balance	644,202.98

Year to Date

Beginning Balance	614,126.84
Income	5,468.84
Expenses	(4,679.42)
Change in Value	29,287.49
Ending Value	644,202.98

A motion was made by Julie Curtis and seconded by Christi Farrar to accept the treasurer's report as presented. Motion passed unanimously.

**Adjournment:** Where there was no other business presented, a motion was made by Natalie Luca Fiore and seconded by Irene Conte to adjourn the October 13, 2021 library trustees meeting at 7:50 pm. Motion passed unanimously.

Respectfully submitted,  
Julie E. Curtis, Recording Secretary