

**MINUTES OF PEABODY INSTITUTE LIBRARY OF DANVERS MEETING**

Wednesday, January 11, 2023

**Present:** Noelle Boc, Irene Conte, Julie Curtis, Charles Desmond, Christi Farrar, Natalie Luca Fiore, Michael Hagan, Donna Hopkins, Kenneth Yoon Lee

**Call to Order:** The January 11, 2023 library trustee meeting was called to order at 7:00 pm by Chairperson Natalie Luca Fiore

The **Pledge of Allegiance** was led by Chairperson Luca Fiore.

**Public Comments:** There were no public attending for comments nor were there any public comments submitted for consideration.

**Approval of the minutes of the December 14, 2022 meeting:** A motion was made by Christi Farrar and seconded by Kenneth Yoon Lee to accept the minutes of the secretary for the December 14, 2022 meeting as presented. Motion passed unanimously.

**Trustees Reports:**

**Chairperson's Report -** Chairperson Natalie Luca Fiore explained there was no chairperson's report.

**Treasurer Report -** Treasurer Donna Hopkins reported the following:

Peabody institute of Danvers, inc.	<b>November 30-December 30, 2022</b>
Beginning Balance	559,867.80
Deposits	0.00
Income	11,338.00
Withdrawals	0.00
Expenses	0.00
Changes in Value	(24,754.41)
Ending Balance	546,451.39

This Quarter    4.95%            Year to Date    (15.58)%

After the presentation, a motion was made by Jessica Cargile and seconded by Irene Conte to approve the treasurer report. Motion passed unanimously.

**Director's Report:-** Director Boc reported on several things.

Assistant Director Jen McGeorge and Director Boc have been surveying the staff to ascertain if all of the panic buttons are in operation. Since testing can only happen away from the building and several staff have been out for various reasons, it has taken awhile to get an accurate count. Boc has been in contact with Cunningham Security about getting replacement buttons for those who do not work. SOS Security handles our cameras and had installed the stationary panic buttons and are looking into the ones that do not work which we think is just a matter of battery replacement.

The library will once again sponsor the seed library. Last year 67% of the seeds went out.

The library has received \$29,427.00 in State Aid. This is the first of two parts.

Any library trustee up for re-election was informed nomination papers would be available for pick up mid-February.

The Joys on Winter Art Show came down the first week of January. The library is planning another show with the Danvers Art Association hopefully in March or April with theme to be decided.

Stephen Lewis will be hosting another international poster exhibit in the Standing Room in February.

The Danvers Cultural Council awarded the Children's Room \$1,000. for the mural project. Danvers Art Association President John Archer has offered to introduce Director Boc to Danvers businesses in hopes of getting them to assist in defraying the cost of this mural.

A donation has been received from Donna Ryan in honor of her mother-in-law. Director Boc has spoken to Ryan about putting the donation towards furniture for the children's room.

Tomorrow there is a Zoom meeting with Shelley Quezada, an MBLC consultant for grants regarding the library receiving a accessibility grant with a focus on assisting deaf or hard hearing patrons.

Friday, February 17<sup>th</sup> the Peabody library will be hosting a legislative breakfast starting at 8:00 am. Julie Curtis spoke about attending such a breakfast a few years ago and how much she gained from it. She suggested as many trustees as possible should do so.

Wednesday, March 15<sup>th</sup> is Library Day at the State House. Director Boc handed out a flyer from the Massachusetts Board of Library Commissioners on the Legislative Agenda for FY2024 for trustees to review if planning on attending Library Day. If trustees unable to attend either the breakfast or the State House it was suggested they contact their legislators.

#### **Old Business:**

Charles Desmond asked for an update on accessing the Archives Room. This led to a discussion on the state of the archives and about beginning to make the collections more accessible.

#### **New Business:**

Christi Farrar reported receiving positive remarks on the Danvers Moms Facebook Group.

There was a discussion on employees taking courses towards receiving a MLS degree and receiving reimbursement for costs incurred in doing this. We were informed employees could apply for reimbursement from the Town and we felt they should pursue that avenue first. Director Boc researched this and found an old library policy. She will draft an update of the policy and will forward it to the trustees for their approval.

**Adjournment:** Where there was no other business presented, a motion was made by Donna Hopkins and seconded by Irene Conte to adjourn the January 11, 2023 trustee meeting at 8:15 pm. Motion passed unanimously.

Respectfully submitted,  
Julie E. Curtis, Recording Secretary